



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING JANUARY 2, 2014

CANCELLATION NOTICE

The Regular Meeting of the Senior Center Board of Directors scheduled for January 2, 2014 has been cancelled due to inclement weather. A Special Meeting will be held January 9, 2013 at 7:15 PM.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING JANUARY 9, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 7:15 PM.

Members Present: Board of Directors Present: Bill Curren, Tori Baldwin, Joanne Logan, James Harvi, and Marilyn Kayner. Senior Center Director: Linda Wahlers

ELECTION OF OFFICERS/MEETING SCHEDULE

Joanne Logan nominated Bill Curren as Chairman. The nomination was seconded by Tori Baldwin. Bill Curren nominated Joanne Logan as Treasurer. The nomination was seconded by Tori Baldwin.

A motion was made to close nominations by Jim Harvi. The motion was seconded by Tori Baldwin and carried unanimously.

A motion was made to elect the nominated slate of officers by Tori Baldwin. The motion was seconded by Jim Harvi and carried unanimously.

The Board confirmed their receipt and approval of the 2014 meeting schedule.

A motion was made to accept the 2014 Meeting Schedule by Jim Harvi. The motion was seconded by Marilyn Kayner and carried unanimously.

APPROVAL OF MINUTES

Special Meeting – October 3, 2013

A motion was made to approve the minutes of the Regular Meeting of 10/03/13 by Jim Harvi, seconded by Marilyn Kayner and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed, reviewed and accepted with comment from Jim Harvi regarding the viability of creating a long-term event calendar. The group discussed the difficulties of this considering current staffing, and a need for programming flexibility.

Friends of the Roxbury Senior Center Report

No report, as there has been no decision on a new president

B.O.D. Treasurer's Report

There have been no changes in the financial info since the last report.

OLD BUSINESS

CT Community Foundation Grants

Jim Harvi reported that a plan is needed before the Center can apply for a grant. It was agreed to keep this in mind and to look into applying for this grant if a significant program or need emerges.

Update on 2014 Derby Day

Due to a lack of leadership at the Friends, and limited will by the BOD to do this independently, this idea has been tabled indefinitely.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Tuesday Film Series

Due to time conflicts, Bill Curren will cease to offer this monthly event, but offered to help/consult with anyone who wanted to do something similar in the future.

Volunteer Burn Out

The group discussed the need to be sensitive to this going forward. This topic came out of a choice by the Friends to have a fall tag sale. When everything did not sell, they decided to have another tag sale on the following weekend, instead of distributing to charity or storing until the next sale. No policy was instituted, but the desire to not overburden volunteers with "add-on" events was agreed upon.

Review the RSC Art Display Policy

Linda Wahlers discussed issues that she saw emerging within the current RSC Art display policy. Considering that this document is essentially a contract between parties, and that this and prior policies were never reviewed by the Selectmen or Town Attorney, this was tabled in favor of submission to those parties for guidance and approval.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:25 PM by James Harvi, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING FEBRUARY 6, 2014

CANCELLATION NOTICE

The Regular Meeting of the Roxbury Senior Center Board of Directors scheduled for 2/6/14 has been cancelled due to a lack of a quorum.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS SPECIAL MEETING FEBRUARY 10, 2014

MINUTES

CALL TO ORDER

The meeting was called to order at 7:17 PM.

Members present- Bill Curren (chair), Tori Baldwin, Marylin Kayner and Director, Linda Wahlers

APPROVAL OF MINUTES

Regular Meeting – January 9, 2014

Minutes of 1/9/14 meeting accepted 3-0 (Marylin Kayner moved and Tori Baldwin 2nd)

REPORTS

Directors Report

Linda Wahlers told the board about a parking lot light that had been knocked down during a recent storm and that they were determining if it should be repaired or replaced. Also, there may be a need to add an exterior gutter over the back door as the result of a recent fire inspection. This is in consultation with the town as to if it is a capital expense or budgeted repair.

Friends Report

No replacement as president of the Friends group at this time. The board heard from Marylin Kayner that there was discussion in their ranks about a number of possible fundraising events/programs, including:

- Juried Craft Fair, with preview night of local craft beer & wine tasting event – October
- May Tag Sale

Treasurer's report

None

OLD BUSINESS

No response from Town concerning the Art Display Policy recommendations. Linda will follow-up

BY-LAWS

No discussion

PROGRAMS

N/A

NEW BUSINESS

FY 14/15 budget review comments

- Increase heating fuel costs by \$1000
- Add \$500 for general repairs
- Add \$200 to the cleaning service cost and Linda will speak with Barbara Henry about replacing the current service due to the fact that they spend little time at the RSC.

- Discussed the fact that the Recreation Commission may drop our shared newsletter mailing, which will add \$1500 to postage if this happens. Otherwise, the budgeted cost will remain at the current level. Same goes for printing costs.
- The board asked how the mileage line in the FY13-14 budget was so unused, and insisted that Linda Wahlers file for this when she needs to drive to support the RSC.
- Recommended budget approved with changes discussed 3-0 (Marylin Kayner moved and Tori Baldwin 2nd)

Recognition

The board expressed its deep thanks to Jim Harvi for his efforts, ideas and dedication as a member of the Roxbury Board of Directors over the past 3+ years.

Due to the lateness of the discussion, board briefly discussed the need to find a replacement member of the RSC-BOD, and to table the conversation until the next meeting.

ADJOURNMENT

Meeting closed at 9:43 PM

Respectfully submitted,

Bill Curren

Bill Curren, Chairman



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MARCH 6, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Acting Chair Joanne Logan at 7:15 PM.

Board of Directors Present: Bill Curren, Tori Baldwin, Joanne Logan, Marilyn Kayner, and Richard Burmann (appointed, but not yet sworn in).

Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

Special Meeting – February 10, 2014

A motion was made to approve the minutes of the Special Meeting of 2/10/14 by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

Chairman Bill Curren was seated at 7:21 p.m.

REGULAR REPORTS

Director's Report

The Director's Report was distributed, and reviewed. Linda Wahlers noted that the Senior Center has been getting a good turnout despite the difficult weather.

It was reported that the Recreation Commission will continue on with their newsletter as they have in the past. The damaged parking lot light has been repaired. The Town is considering replacing the rotting wooden light posts with metal posts.

Friends of the Roxbury Senior Center Report

Marilyn Kayner reported that the Friends will meet next Friday to determine the new officers. A commitment letter from the Friends to the Town and the Board dated 1/31/14 was read aloud. The Board thanked the Friends for their generous support.

Wine and beer tasting as part of the juried craft show was discussed. It was noted that this event is yet to be approved by the Friends. Other events to be held in autumn will be researched in order to determine a date that does not conflict with this event.

The Friends are also considering participation in the Town Wide Tag Sale and a Cemetery Tour. Marilyn Kayner explained that the Friends would like to include the Board as part of these events and always appreciates when they can lend a hand.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Update on guidance from Selectmen or Town Attorney regarding RSC Art Display Policy

No new information. It was suggested that the Friends reconsider their commission once the cost of the art displays to the Friends is determined.

BY-LAWS & POLICIES

N/A

PROGRAMS

Linda Wahlers reported that the Recreation Commission is looking for additional space for their Zumba class. She was approached regarding the use of the Senior Center. The Recreation Commission inquired whether a fee paid as a fundraiser to the Senior Center would be considered. The Board agreed that they would decline due to staffing and liability issues. Additionally, the limited size of the space may not make the Senior Center the most appropriate place.

NEW BUSINESSVacancy on the Board

The Board warmly welcomed new member Richard Burmann who will be sworn in by the Town Clerk for the next meeting.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:25 PM by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING APRIL 3, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:15 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Tori Baldwin, Joanne Logan, Marilyn Kayner, and Richard Burmann.

Senior Center Director: Linda Wahlers

Friends of the Senior Center: Margo Terwilliger

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 3/6/14 Special Meeting

A motion was made to approve the minutes of the Special Meeting of 3/6/14 by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed. The addition of another Zumba Gold class was discussed; however, it was noted that this would fill the last remaining open morning slot. It was agreed that if the class gets too large for the Senior Center to accommodate, it should be moved to Town Hall.

Joanne Logan reported on the wonderful trip she recently participated in, which used the Senior Bus. Linda Wahlers noted that Ms. Tiso and the Town are working on obtaining grants so that a new bus can be purchased.

Friends of the Roxbury Senior Center Report

The newly elected Friends of the Senior Center President Margo Terwilliger was welcomed. She reported that the Friends are working on their annual fund raising letter, which will go out in October. The juried craft fair idea has been tabled. The cemetery walk is expected to happen in October.

Ms. Terwilliger thanked Marilyn Kayner for all that she has done in her tenure as Friends President. The Senior Center Board of Directors mirrored this sentiment.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Update on guidance from Selectmen or Town Attorney regarding RSC Art Display Policy

The policy amended 10/14/13 was distributed. Linda Wahlers reported that she sent a copy of this policy to First Selectman Barbara Henry who advised that it did not need to be reviewed by the Town Attorney.

Ms. Terwilliger noted that the Friends determined that 10% commission is sufficient since limited outreach is done and the Center is open limited hours. The Board agreed that the bullet points should be replaced with numbers. The words "and given without restrictions" should be added to the end of #9. Ms. Terwilliger agreed to make these changes and distribute the final draft for approval at the next meeting.

BY-LAWS & POLICIES

See Old Business

PROGRAMS

See Director's Report

NEW BUSINESS

The Recreation Commission expressed concerns that the Friends are competing with regard to the Town Wide Tag Sale. It was clarified that all the fees are going to the Recreation Commission and the Friends are merely providing an opportunity for seniors to participate.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:30 PM by Joanne Logan, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING MAY 1, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:22 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, and Richard Burmann.

Senior Center Director: Linda Wahlers

Friends of the Senior Center: Margo Terwilliger

APPROVAL OF MINUTES

Regular Meeting – April 3, 2014

A motion was made to approve the minutes of the Regular Meeting of 4/3/14 by Bill Curren, seconded by Marilyn Kayner and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed. The group discussed status of the chairs. Margo Terwilliger offered a suggestion of a decorator.

Friends of the Roxbury Senior Center Report

The Friends have been focusing on the October 11th Cemetery Walk and the December Holiday Festival.

B.O.D. Treasurer's Report

No report

OLD BUSINESS

Friends Art Display Policy

The Board discussed and reviewed the amended Friends Art Display Policy.

A motion was made by Marilyn Kayner to accept the Friends Art Display Policy, seconded by Richard Burmann and passed 3-0.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

RSC Gift Policy

In light of having no policy regarding gifts, the Board considered Bill Curren's suggestion of a policy that no gifts could be accepted without Board approval, an understanding that any gift accepted would be irrevocable and any conditions attached would be reviewed by the Board before acceptance. It was noted that a 28 day notice is

required prior to any amendments to the BOD bylaws; therefore, a motion for an amendment to the bylaws was tabled until the June meeting.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:36 PM by Bill Curren, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING JUNE 5, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Acting Chair Joanne Logan at 7:23 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Joanne Logan and Tori Baldwin.
Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 5/1/14 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 5/1/14 by Marilyn Kayner, seconded by Tori Baldwin and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report dated May 2014 was distributed and reviewed. Linda Wahlers agreed to follow up with the lead person regarding horseshoes to assure the program continues. The Board agreed that it is important to continue to provide activities that interest the gentlemen in the community.

Bill Curren was seated as Chairman at 7:30 PM.

The group discussed the recent storm and the program cancellation policy that adheres to Region 12's closing and delay decisions. The Center will be open for emergencies should the situation warrant it. Additionally, the use of the Senior Center as a cooling center was discussed.

Suggestions for movies and programs to show over the summer months were noted.

Friends of the Roxbury Senior Center Report

Marilyn Kayner reported that the Friends will meet June 13th regarding the holiday festival planning. They are also working on planning the cemetery tour.

B.O.D. Treasurer's Report

Joanne Logan distributed the Treasurer's Report noting that there has been no changes since October with the balance of \$12,074.37.

OLD BUSINESS

RSC Gift Policy

The Board agreed that it was not necessary to establish a Gift Policy. The procedure will be to obtain the Board's opinion upon the Director's discretion. Joanne Logan will look for a disclaimer form that can be used when a donation is received.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Summer Program Review

Linda Wahlers reported that the yoga instructor takes off the month of August. She would like to offer something new with this time. She is considering a photo book program or art with a qualified instructor. The Board noted their preference of the art program and agreed that the cost can be offset by the program funds available in the budget. It was noted that the use of the Senior Center space to practice yoga on DVD on the large screen can be offered during August.

Linda Wahlers suggested a wooden Town of Roxbury Senior Center sign noting the Center's hours to replace the paper sign in the case that continues to get water damaged. The cost for this sign will be \$150. The Board requested that this be approved by the Historic District Commission; however, in the mean time signs can be printed and laminated. It was also noted that a plaque should be placed in front of the tree planted in memory of Joan Gardella. The Board agreed that should also be brought to the attention if the Historic District Commission and will be discussed at the next meeting of the SC BoD along with the wooden sign.

The group discussed the purchase of the chairs for the Senior Center and agreed that the expenditure should be increased.

A motion was made to approve the increase in the expenditure from the Lloyd Green Fund for six Senior Center chairs from \$1,099 to \$1,250 by Bill Curren, seconded by Tori Baldwin and carried unanimously.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:05 PM by Bill Curren, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING SEPTEMBER 4, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:15 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Joanne Logan and Tori Baldwin.

Senior Center Director: Linda Wahlers

Friends of the Senior Center: Margo Terwilliger

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 6/5/14 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 6/5/14 by Marilyn Kayner, seconded by Joanne Logan and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report dated June, July, & August 2014 was distributed and reviewed. Linda Wahlers reported that it has been a busy and fun filled summer.

Friends of the Roxbury Senior Center Report

Margo Terwilliger reported that the Friends will be resuming their Soup's-On program, the Annual Report will be available in October and the Holiday Festival is well in hand. The BoD offered their support for this event.

B.O.D. Treasurer's Report

Joanne Logan reported that she spoke with Kim Baron who advised that there has been no account activity since the last report. Interest in the amount of approximately \$20 will be posted to the account shortly.

OLD BUSINESS

Wooden Senior Center Sign with Info/Historic Commission

Barbara Henry had advised that HDC approval for this sign was not required. The sign was purchased for the amount of \$75 to be taken from the Misc. budget line item. It has been completed and will be installed by the Town Crew in the near future.

Joanne Gardella Tree Plaque/Historic Commission

The cost of a brass plaque and the possibility of it being stolen was considered. It was agreed that the Library Director would be consulted regarding their tree markers in the Contemplation Garden or the cost of having a small paving stone engraved.

Progress on Chair Purchase

There was nothing new to report. Linda Wahlers will continue to work on finding suitable chairs for the Center.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Discuss Friends of RSC and RSC BoD relationship with Roxbury Council on Aging

A concern was raised regarding the fundraising being done by the COA for the new bus, which might conflict with the fundraising done by the Friends for programs and activities. Those involved met with Barbara Henry and agreed COA fundraising would discontinue after this one final event to raise funds for the bus. Those present at this meeting agreed that they should better communicate regarding fundraising as not to compete with one another.

Linda Wahlers reported that she has clarified that funds that are raised by the Friends can only be used for Senior Center programs and activities; otherwise, the Friends 501c3 status would be jeopardized.

The prospective new bus was discussed. Bill Curren questioned why it is being called the Senior Center Bus and not Town Bus or Senior Bus as it will be used for things other than the Senior Center. The rolls of each senior organization were discussed. Trips run by the Senior Center are subsidized; however, trips arranged by the Municipal Agent in coordination with the COA are not. At times the same trips are being considered and it becomes confusing for the public. Tori Baldwin suggested that the COA trips be promoted on the Recreation side of the flyer to alleviate confusion. It was agreed that once the minutes of this meeting have been published, Bill Curren will contact Barbara Henry regarding her thoughts on this matter.

Marilyn Kayner presented concerns with the Senior Center's stove. It was explained that the pilot is oversensitive and quite often needs to be relit. However, this is a difficult process, especially for those usually present at the Center. It was reported that the stove had been serviced and the sensitivity adjusted. Linda Wahlers explained that she feels they have exhausted their options for repair. Marilyn Kayner volunteered to seek out costs of a new or used commercial 6 burner stove for the Center. The Board agreed to table this matter until that information is available.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:55 PM, by Joanne Logan, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Jai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING OCTOBER 2, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:20 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Bill Curren, Marilyn Kayner, Joanne Logan (7:32) and Rich Burmann.

Senior Center Director: Linda Wahlers

Friends of the Senior Center: Margo Terwilliger

Others Present: First Selectman Barbara Henry and Municipal Agent Jerrilynn Tiso

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 9/4/14 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 9/4/14 by Marilyn Kayner, seconded by Rich Burmann and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed. Protocol for managing difficult personalities was discussed. It is the intention that the Senior Center should be a happy place for everyone. If anyone creates a disturbance they should be asked to leave and if they refuse to leave the police will be called. This is a matter of public safety. Patrons cannot be afraid to come into the Center.

Barbara Henry reported that the school principal will work with the Senior Center in scheduling events with regard to the issue of availability of parking spaces. Extra spaces are being created at the school as well.

Friends of the Roxbury Senior Center Report

Margo Terwilliger reported that they are searching for a new Friends Treasurer. There is a lot going on in preparation for the upcoming holidays; therefore, the cemetery tour will not be held.

B.O.D. Treasurer's Report

Tabled

OLD BUSINESS

Joanne Gardella Tree Plaque/Historic Commission

Tabled

Joanne Logan was seated at 7:32 PM.

Discuss Friends of RSC and RSCBoD relationship with Roxbury Council on Aging

It was agreed that the fundraising issues have been resolved and that the COA will not be fundraising for the Center or will communicate any future intentions.

Barbara Henry explained that the COA is another Board of the town whose charge is to assist with services to help the senior population. The Municipal Agent by State Statute must be on the COA. During the COA's Town Conversation on Aging the issue that arose was transportation. An 80/20 grant has been awarded for a new bus. The other 20% may come from the Neighborhood Assistance Grant.

The HART bus and van are available for senior transportation; however, it was determined that the seniors wanted more trips. Therefore, COA (On the Road Again) trips were created and the Municipal Agent had become involved in assisting arranging these trips along with Marianne. David Coyle, Constable and bus driver, is the town employee on site at each trip.

Barbara Henry clarified that the trips that are arranged by the Senior Center Director and the trips arranged by the COA subcommittee are all Senior Trips. It was noted that the cost of the trips arranged by the Senior Center are offset and the On the Road Again trips are 100% paid by the participants.

Bill Curren suggested that coordination in planning these trips so that they do not compete with one another. Jerrilynn Tiso explained that quite often the On the Road Again trips are geared toward shopping, eating and errand like trips. All trips will leave from the Senior Center. It was suggested that the Wednesday monthly trips arranged by Linda Wahlers be given a name to alleviate any confusion about the trips.

Barbara Henry noted that patrons should be able to speak with either Jerrilynn Tiso or Linda Wahlers when making arrangements for attending any of the Senior trips. Linda Wahlers reports to the Senior Center BoD with regard to programs and trips run through the SC budget. It is not necessary that Jerrilynn Tiso report to the BoD. Linda Wahlers can report regarding the On the Road Again Trips as she deems necessary.

Barbara Henry noted that perhaps in the new budget year the bus driver's salary will be included in the Senior Center budget. Currently, the On the Road Again Trips cannot be part of the Friend's contributions.

Jerrilynn Tiso was dismissed at 8:49 PM.

Senior Center Stove

Marilyn Kayner described the issues they have been having with the stove and noted that they would like to propose the purchase of a new stove. Barbara Henry advised that they research regarding cost and possible trade-in value. The group noted that grant and fundraising opportunities could be looked into. Marilyn Kayner agreed to research costs and Rich Burmann agreed to approach Scalzo Appliance regarding a possible donation. The group will discuss what was found next month.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Barbara Henry reported that she spoke with a gentleman who lives in town from East Coast Capital and specializes in reverse mortgages. He would like to educate the seniors regarding their options. Linda Wahlers noted her concerns with a high pressure presentation. Barbara Henry agreed and has warned that a high pressure program would not be permitted. She agreed to come to the program to assure this will not happen. Barbara Henry suggested that the surrounding towns that have held this program be contacted to determine whether this program will be a good fit for the Center.

Barbara Henry noted that Jim Hurlbut advised that there are a lot of underutilized electronics at the Senior Center and has offered to work with Linda Wahlers regarding equipment. Linda Wahlers noted that she would love his help.

ADJOURNMENT

A motion was made to adjourn the meeting at 9:20 PM, by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING NOVEMBER 6, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Acting Chairman Joanne Logan at 7:20 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Marilyn Kayner, Joanne Logan and Rich Burmann.

Senior Center Director: Linda Wahlers

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 10/2/14 Regular Meeting

It was determined that the Wednesday monthly trips will be call the Senior Center Trips. Linda Wahlers reported that they are still working through some confusion regarding the trips. It was agreed that calls regarding the trips will continue to be directed appropriately.

A motion was made to approve the minutes of the Regular Meeting of 10/2/14 by Marilyn Kayner, seconded by Rich Burmann and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed. Linda Wahlers reported that the parking problems are being addressed. Rich Burmann commented that the Halloween party was wonderful.

Friends of the Roxbury Senior Center Report

Marilyn Kayner reported that everything is running along wonderfully with the plans for the Holiday Festival. A workshop will be held on November 14th to prepare for the wine pull. Everyone is invited to contribute.

B.O.D. Treasurer's Report

Joanne Logan reported that there has been no change. Marilyn Kayner suggested a Board sponsored tag sale for which tables can be rented for \$25. The Board agreed to discuss this further at the next meeting.

OLD BUSINESS

Joanne Gardella Tree Plaque/Historic Commission

Marilyn Kayner agreed to take on doing the research for the Plaque.

Senior Center Stove

Marilyn Kayner and Rich Burmann researched and viewed stoves and found Southbend to be a good option and determined the appropriate size needed. The cost at Warehouse in Waterbury is \$5,250. There is a \$350 charge for delivery and installation. They will take away the old stove.

Rich Burmann reviewed the list of retailers he approached regarding this purchase. He will contact the Globe Equipment Supply in Bridgeport to see if they can provide a better cost. He contacted CCF and found they will not grant funds for municipalities. His contact agreed to forward information to her colleagues regarding other funding options. The group agreed to look into grant opportunities.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Projection System / Cable Service

Tabled

Linda Wahlers reported that it was recommended that a new projector is needed at the cost of \$900. She would like the opportunity to further explore.

Approval of 2015 Regular Meeting Schedule

A motion was made to approve the 2015 Regular Meeting Schedule as presented. Motion by Joanne Logan, seconded by Rich Burmann and carried unanimously.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:45 PM, by Rich Burmann, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary



TOWN OF ROXBURY CONNECTICUT

Senior Center Board of Directors

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

ROXBURY SENIOR CENTER BOARD OF DIRECTORS REGULAR MEETING DECEMBER 4, 2014

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Bill Curren at 7:20 PM.

IDENTIFICATION OF MEMBERS

Board of Directors Present: Marilyn Kayner, Joanne Logan, Tori Baldwin and Rich Burmann.

Senior Center Director: Linda Wahlers

First Selectman Barbara Henry

APPROVAL OF MINUTES

The Secretary's Report- Minutes of the 11/6/14 Regular Meeting

A motion was made to approve the minutes of the Regular Meeting of 11/6/14 by Marilyn Kayner, seconded by Joanne Logan and carried unanimously.

REGULAR REPORTS

Director's Report

The Director's Report was distributed and reviewed.

Tori Baldwin was seated at 7:22 PM.

Friends of the Roxbury Senior Center Report

Marilyn Kayner reported that the Friends have been working hard at setting up the barn for the Festival. Barbara Henry reported that the Town will light the "sprout" in the center of town as well as the tree in the field. The Hodge Library will be open and the Shepaug Valley Bible Church will serve cocoa and hors d'oeuvre during the festival. Marilyn Kayner reported that the annual appeal is going along as usual.

BOD Treasurer's Report

Joanne Logan reported that there has been no change. It was noted that the new chairs for the Center were received.

OLD BUSINESS

Joanne Gardella Tree Plaque/Historic Commission

Linda Wahlers reported that a volunteer did research regarding the plaque and found that a 5x7 would cost \$60-\$80 before wording. Barbara Henry noted that the town crew can find a stone and affix the plaque. Linda Wahlers agreed to draft the wording for the plaque and get a final price.

Senior Center Stove

Marilyn Kayner and Rich Burmann reported on their research for the pricing on the stove. The best price was from Globe at \$5,776 less \$350 for tax exemption. This is for a Southbend 48" with 8 burners and two stoves. Rich Burmann agreed to get information regarding the stove's warrantee. Rich Burmann reported that his connection at CCF advised that there is a possibility of obtaining a matching grant. He will have more information on this once contributions are determined.

The group discussed the need for a new stove and after a demonstration they determined that although the stove is not truly broken the process to relight the pilot could potentially be a safety hazard.

The group discussed funding. It was noted that the cost of the stove would deplete the BOF's entire fund. The group asked if the Town or Friends could fund part of the purchase. Bill Curren questioned whether Capital Funds are available that we might tap for this, as it could open an avenue to get a grant. Rich Burmann agreed to contact CCF about the possibility of grant for the balance once more information regarding contributions are available.

It was suggested that a BoD appeal to raise funds for the stove could go out in February. Bill Curren and Joanne Logan agreed to draft an appeal letter.

BY-LAWS & POLICIES

N/A

PROGRAMS

N/A

NEW BUSINESS

Projection System / Cable Service

Linda Wahlers reported that she was told that the current system's components are not compatible; thereby, causing an issue with the projector. It was questioned whether Charter's switch to digital has caused the problem. It was agreed that it should be arranged that a service tech from Charter should check the cable while Jimmy Hurlbut is present to determine if this is the issue.

Election of Officers 2015

Tori Baldwin nominated the current slate of officers to go forward for 2015. The nomination was seconded by Rich Burmann.

A motion was made to close the nominations for 2015 SC BoD Officers. Motion by Tori Baldwin, seconded by Rich Burmann and carried unanimously.

A motion was made to elect the current slate of officers for the SC BoD to go forward in 2015; Bill Curren - Chair and Joanne Logan - Treasurer. Motion by Rich Burmann, seconded by Tori Baldwin and carried unanimously.

ADJOURNMENT

A motion was made to adjourn the meeting at 8:55 PM, by Tori Baldwin, seconded by Marilyn Kayner and carried unanimously.

Respectfully submitted,

Tai Kern

Tai Kern, Secretary